

ONLINE ORDERING INSTRUCTIONS

PLEASE READ CAREFULLY as the process may have changed from previous years

DUE DATE: 5 JANUARY 2025

Important Information

- Orders must be placed by the due date in order for your child to receive their pack for the first day of Term 1.
- **Orders place after the due date will not be delivered to the school until mid February due to our extremely busy schedule in January. **NO EXCEPTIONS.** Please order early to avoid disappointment.**
We apologise if you are a new enrolment or missed the due date due to unavoidable circumstances, but the school is aware your pack won't be ready on the first day of school, so your child should not be disadvantaged.
- All packs will be delivered to the school and cannot be collected from Paperchase.
- Complete packs only can be ordered through Paperchase Booklist Website. We do not have a walk-in shop and individual items cannot be purchased. All orders must be placed online.

PROCESSING & HANDLING CHARGES

Orders placed after the due date will incur additional processing and handling charges as outlined below.

ORDER DATE	PROCESSING/HANDLING FEE
Up to 5 January	-
5 January – 1 st February	\$5.50 per pack

Online Booklist ordering will close on 1 FEBRUARY 2025.

You will not be able to order through our dedicated Booklist Website after this date. Please order early to avoid disappointment

Online Booklist Ordering Procedure

1. Go to <https://booklist.paperchase.com.au>
2. Enter this School Access Code: **BTSPCCP6**
Access code must be entered. Searching for school will not work
3. Click 'Create Order'
4. Enter students first and last name, choose year level from the drop-down list and click '**Continue**'.
5. Some items are sold as a pack only and/or are compulsory - you will not be able to remove these items.
Other optional items will need to be selected or can be customised using quantity etc.
6. Click 'Add Order to Cart'
7. You may then either Checkout or Add Another Student.

Please check your E-mail for order receipt. *If you do not receive email confirmation, please contact Paperchase directly to confirm your order was placed correctly.*

PLEASE NOTE: Payment must be made during the online ordering process, by **Visa or Mastercard** (credit card or debit card accepted). ZIP Pay also available*

* ZIP -Interest free, nothing to pay upfront, flexible repayments. You will need an active Zip account. Conditions apply:
<https://zip.co/create-an-account>

If you elect not to purchase the booklist through Paperchase please ensure children come to school on the first day with the required materials.

DUE DATE - PLEASE SUBMIT ORDER ONLINE BY: 5-JAN-2025

ONLINE BOOKLIST ORDERING INSTRUCTIONS*

Ordering is fast, secure and convenient. Simply:

1. Go to <https://booklist.paperchase.com.au>
2. Enter this School Access code: **BTSPCCP6**
3. Click 'Create Order'
4. Enter student's name, select correct year level from the drop-down list and follow prompts to place your order

*Booklist ordering only available during back-to-school season.

YEAR 1 2025 STATIONERY PACK - Sold as a Pack only - quantities cannot be altered

Code	Qty	Item Description
STATIONERY PACK		
4000185	4	PICTOR MEGA SPACEBUDDIES SCRAPBOOK 100GSM 64 PAGE 330 X 240MM
4000116	6	PICTOR PREMIUM WRITING BOOK 18MM 335X245 DOTTED THIRDS + MARGIN 64PG MONKEY
7013521	6	STAEDTLER 128 JUMBO TRIANGULAR GRAPHITE PENCILS 2B
7052748	2	FABER CASTELL CONNECTOR PEN ASSORTED 12
4028630	1	MARBIG DOCUMENT WALLET PP W/BUTTON A4 CLEAR
7012407	2	FABER CASTELL PENCIL TRI-GRIP COLOURED ASSORTED
4000161	2	PICTOR PREMIUM GRAPH BOOK A4 10MM 96 PAGE NEPTUNE
7013564	1	MARBIG DISPLAY BOOK A4 20 POCKET GREEN
4010111	1	KLUWELL HOME READING JUNIOR LEVEL YELLOW LEVEL
4998617	1	OSMER WHITEBOARD ERASER MINI MAGNETIC 50x50mm
7051933	4	ARTLINE MARKER WHITEBOARD SUPREME BLACK
4010214	1	PICTOR OXFORD HEAVY DUTY DOUBLE ZIP PENCIL CASE 350 X 260 MM ASSORTED
7109259	1	EDUCATION BOOK TUB PLASTIC BLUE
7001388	10	INITV NOTES 76x76mm YELLOW
4010002	1	PACKAGING: BTS BOX
		DISCOUNTED PACK PRICE
		\$68.22
OPTIONAL ITEMS / CONTRIBUTIONS		
<i>You will be able to pay your Curriculum Contributions with your booklist order</i>		
CURRICULUM CONTRIBUTIONS FOR YEAR 1	-	\$244
<i>Online Subscriptions, Consumables</i>		

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