

ONLINE ORDERING INSTRUCTIONS

PLEASE READ CAREFULLY as the process may have changed from previous years

DUE DATE: 15 DECEMBER 2024

Important Information

- Orders **must be placed by the due date above** in order for your child to receive their pack for the first day of Term 1.
- **Orders place after the due date may NOT be processed until early February due to our extremely busy schedule in January. NO EXCEPTIONS. Please order early to avoid disappointment.**
We will do our best to deliver your order on time, but is only guaranteed if placed by the due date. We apologise if you are a new enrolment or missed the due date due to unavoidable circumstances, but the school is aware your pack may not be ready on the first day of school, so your child should not be disadvantaged.
- All packs will be delivered to your nominated delivery address and cannot be collected from Paperchase.
- Only Complete Stationery Packs, plus other additional items can be ordered through the Paperchase booklist portal. If you elect not to order the Stationery Pack from Paperchase you will need to source your additional items including any textbooks elsewhere, and pay any Contributions directly to the school. We do not have a walk-in shop and individual items cannot be purchased. All orders must be placed online.

Delivery Service: All home-delivery orders will be delivered to your nominated delivery address via Australia Post. Please note that specific delivery times cannot be requested. **AUTHORITY TO LEAVE will automatically apply to all orders.** If you have particular requirements - e.g. have a particular place you'd like the parcel left, please note this in the **Order Instructions/Notes** section on the checkout page.

PROCESSING, HANDLING & DELIVERY CHARGES	
Orders placed after the due date will incur additional processing and handling charges as outlined below.	
ORDER DATE	P/H & DELIVERY FEE
Up to 15 December	-
15 December – 1 st February	+\$10 per pack

Online Booklist ordering will close on 1 FEBRUARY 2025.

You will not be able to order through our dedicated Booklist Website after this date. Please order early to avoid disappointment

Online Booklist Ordering Procedure

1. Go to <https://booklist.paperchase.com.au>
2. Enter this School Access Code: **BTSPCC79**
Access code must be entered. Searching for school will not work
3. Click 'Create Order'
4. Enter students first and last name, choose year level from the drop-down list and click 'Continue'.
5. Make sure you scroll down and add/adjust any extra items & contributions.
6. Click 'Add Order to Cart'
7. You may then either Checkout or Add Another Student.

Please check your E-mail for order receipt. *If you do not receive email confirmation, please contact Paperchase directly to confirm your order was placed correctly.*

PLEASE NOTE: Payment must be made during the online ordering process, by **Visa or Mastercard** (credit card or debit card accepted). ZIP Pay also available*

* ZIP -Interest free, nothing to pay upfront, flexible repayments. You will need an active Zip account. Conditions apply: <https://zip.co/create-an-account>

If you elect not to purchase the booklist through Paperchase please ensure children come to school on the first day with the required materials.

DUE DATE - PLEASE SUBMIT ORDER ONLINE BY: 15-DEC-2024

Code	Qty	Item Description
STATIONERY PACK		
<i>These items are sold as a pack only and can not be altered</i>		
4001434	1	PICTOR PENCIL CASE A5 MESH POUCH 260 x 200mm CLEAR
4013052	12	STDLR FSC HEXAGONAL PENCIL HB
7000812	8	BIC PEN 4 COLOUR RETRACTABLE
7049367	1	RULER WOODEN 300MM
4410064	2	DOMS XL DUST FREE ERASERS WHITE LARGE
4001373	1	PICTOR 2 HOLE METAL SHARPENER
7071685	1	INITV HIGHLIGHTER CHISEL ASSORTED
7005772	2	BOSTIK GLUE STICK 35 grm
4001601	1	PICTOR DELUXE BLUE HANDLE STUDENT SCISSORS 165MM
4000956	1	PICTOR COLOURED FINE TIP MARKERS PACK 12
7096911	1	STAEDTLER 175 COLOURED PENCIL ASSORTED PACK 12
7001388	1	INITIATIVE REPOSITIONAL NOTES 76 X 76MM YELLOW
4000246	1	PICTOR PREMIUM MINI 225 X 175MM 48 PAGE EXERCISE BOOK 8MM RULED 70GSM MOON <i>ENGLISH</i>
4000925	5	PICTOR PREMIUM A4 128 PAGE EXERCISE BOOK 8MM RULED 70GSM ALIEN <i>ENGLISH X 1, MATHS X 1, SCIENCE X 1, PE X 1, HUMANITIES X 1</i>
7057270	1	PROTEXT 5-SUBJECT BINDER NOTE BOOK 60GSM 250 PAGE 295 X 223MM ASSORTED <i>ENGLISH</i>
4000307	3	PICTOR PREMIUM A4 96 PAGE GRAPH BOOK 5MM 70GSM SOLAR SYSTEM <i>MATHS</i>
4870591	1	CASIO FX-82ES PLUS II 2ND EDITION SCIENTIFIC CALCULATOR <i>MATHS</i>
4000017	2	PICTOR PREMIUM EXERCISE BOOK FEINT RULED 8MM 70GSM 48 PAGE A4 MOON <i>GROWTH X 1, CAREERS X 1</i>
4000024	2	PICTOR PREMIUM EXERCISE BOOK A4 RULED 8MM + MARGIN 64 PAGE MARS <i>HEALTH</i>
4010002	1	PACKAGING: BTS BOX
		DISCOUNTED PACK PRICE
		\$100.14

OTHER REQUIRED ITEMS		
4331016	1	OXFORD HUMANITIES 9 STUDENT BOOK + STUDENT OBOOK PRO
		\$69.30
OPTIONAL ITEMS / CONTRIBUTIONS		
<i>You will be able to pay your Curriculum Contributions with your booklist order</i>		
CURRICULUM CONTRIBUTIONS FOR YEAR 9		\$469.27
<i>Online Subscriptions, Consumables, Novel Study, First Aid Course</i>		

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